



## Professional Development Scholarship Fund

### 1. Specifications for Professional development Fund:

- ❖ Applications should be submitted on or before April 1
  - Application completed and included
  - Funds requested do not exceed \$500
- ❖ Committee should present award recipient at the July meeting
- ❖ Presentation of the award annually at Conference Awards Ceremony
  - Application completed and included
  - Funds requested do not exceed \$500

### 2. Frequency of Scholarship:

Contract drawn up with Community Foundation of Southeastern Michigan indicating a percentage of the interest earned to be designated as the PD award for the particular year.

- ❖ Awards will be given up to \$500 increment per year. If the principle for that year does not support the minimum award, then the award will not be given that year, however, in years that exceed the minimum amount, more than one award may be given.

### 3. Criterion for Scholarship:

- ❖ Applicants Must be MAEA members
- ❖ Grant Request must be aligned with Michigan Visual Art Standards and Benchmarks
- ❖ Grant Request must be aligned with Policies of MAEA
  - Applicant might use scholarship for special classroom project
  - Applicant might use funding for Art Education Action Research
  - Applicant might use funds for Professional Development
    - Suggest the applicant also look at the NAEA Grant Application & Information pamphlet
  - Recipient must submit article to ArTeacher describing how the funds were used

### 4. Organization that determines recipient:

### 5. Funding for the Scholarship:

- ❖ \$1 per registrant for conference
- ❖ Conference fundraising activities specific to PD Scholarship
- ❖ Gifts, and endowments specific to PD Scholarship by members or their families

Frequency of Scholarship:

Contract drawn up with Community Foundation of Southeastern Michigan indicating a percentage of the interest earned to be designated as the PD award for the particular year.

- ❖ Awards will be given for no less than a \$500 increment per year. If the principle for that year does not support the minimum award, then the award will not be given that year, however, in years that exceed the minimum amount, more than one award may be given.

### 6. Copy document into MAEA Policy Document

### 7. Application Committee and Form

- ❖ PD Scholarship Committee should consist of three individuals: members of MAEA, one is Chair, and three others, none of whom can be related to the applicants
- ❖ Scholarship Chair is appointed by the President as per MAEA Constitution and By-Laws
- ❖ Four copies of Application to PD Chair



## MAEA Professional Development Award

The Michigan Art Education Association invites proposals for awards that promote MAEA's efforts to initiate and encourage the understanding and implementation of goals for the teaching of art and student learning promulgated through the *Michigan Curriculum Frameworks Visual Arts Standards and Benchmarks*.

An Annual award up to \$500 will be awarded to select art educators whose proposals seek to use scholarships for special classroom project, Art Education Action Research, or for Professional Development.

Application to fund is open to any individual who is an active member of MAEA [for at least one year prior to the date of application].

Applications should be complete and submitted on or before April 1. Selected awards will be announced at the MAEA Fall Conference Awards Ceremony.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ HOME PHONE: [\_\_\_\_\_] \_\_\_\_\_

MAEA MEMBER #: \_\_\_\_\_ AMOUNT OF REQUEST: \$ \_\_\_\_\_

SCHOOL WHERE YOU TEACH: \_\_\_\_\_

WORK ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

WORK PHONE: [\_\_\_\_\_] \_\_\_\_\_

POSTMARKED APPLICATION DEADLINE APRIL 1. Mail four copies of completed application and supporting documents to: Professional Development Award Committee  
Attn: PD Awards Chair, MAEA  
Address to be announced.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

**MAEA PROFESSIONAL DEVELOPMENT AWARD  
CHECKLIST FOR APPLICANTS**

THIS FORM IS FOR YOUR USE. NOT NECESSARY TO RETURN WITH APPLICATION.

**Check that your proposal meets one of the following categories for initial review:**

- Action Research project
- Special Classroom project
- Professional Development Opportunity

**Proposal Format:**

- Total length five pages, maximum, excluding appendices
- Format: 30mlines per page, font size no smaller than 10 points, 8 1/2"x11," one side only

**Content and Detail:**

- Title of Project
- Duration of project
- Project objectives
- Key questions or hypotheses to be addressed
- Specific problem to be investigated and its significance
- Prior related research literature
- How data is to be collected and examined
- Methods to be used for analysis and reporting
- Description of population to be served [student, staff, research for members]
- 1-page statements of anticipated benefits [to student, research, or professional development audience/participant]

**Budget:**

- 1-page budget breakdown
  - Clearly identifies amount requested
  - Clearly identifies any other funding
  - Includes timeline of activities
  - Clearly itemizes and justifies all funds being sought
  - Indicates total cost of project

**Appendices:**

- Full professional resume for project applicant and key personnel including:
  - Art teaching experience
  - Research background
  - Published research
  - Unpublished research
- Three letters of reference with a focus on applicants qualifications and ability to complete the project

**Submission Requirements:**

- 4 copies of the application and supporting materials in one package postmarked by April 1